

Green Eye Gardens Ltd GDPR Privacy Policy

For the purposes of the General Data Protection Regulation ("GDPR") and UK data protection laws, the controller is Green Eye Gardens Ltd, Blackthorns, White Street Green, Polstead, Colchester, CO6 5DW.

This privacy policy sets out the way we use your personal data.

How we collect your information

We may collect your personal data by means of a form on our website, via a message from our Facebook page, our Instagram page, by telephone, email, or post.

What information we collect

We may collect the following types of personal information about you:

1. Contact information, including email addresses, telephone numbers and postal addresses
2. Records of communications and interactions we have had with you
3. Information relevant to our provision of services to you

Processing your personal data

1. We use your personal data to enable us to deliver and charge for the services that we provide.
2. From time to time, we may contact you to update you on the services we offer or provide. You can opt out of receiving this information at any time.

We are exempt from registration in the ICO Data Protection Register because we only process your information for our core business purposes – accounts (invoices and payments) and advertising, marketing and PR (in connection with our own business activity only).

Sharing your information with others

We do not and will not ever sell or share your personal data.

How the information is stored and length of storage

Your personal contact information is held securely in password protected files. We keep your contact information until we consider it is no longer needed as we will not be required to provide any further services to you or until you request it to be erased.

Your rights

Under certain circumstances, by law you have the right to:

1. Request access to your personal data
2. Request correction of the personal data that we hold about you.
3. Request erasure of your personal data.
4. Object to processing of your personal data in particular ways, including processing based on the lawful basis of legitimate interests and direct marketing.
5. Request the restriction of processing of your personal data.
6. Request the transfer of your personal data to yourself or another party in a safe and secure way.

Privacy policy updates

We reserve the right to modify this privacy policy at any time. Changes and clarifications will take effect immediately upon their posting on the website.

Contact and complaints

If you have any queries about this privacy policy or how we process your personal data, or if you wish to exercise any of your legal rights, you may contact Green Eye Gardens Ltd by email:

info@greeneyegardendesign.co.uk or by telephone: 07768 960402.

If you are not satisfied with how we are processing your personal data, you can make a complaint to the Information Commissioner.